**Paper Title** (16 punto, Times New Roman, need in “title case”. i.e., centered, Capitalize Each Words. Conjunctions and prepositions should be lowercase)

**Running head: …** (12 punto, write your running head suggestion, which will be seen in header of odd pages.)

**Author 1**\*, Institution, Country, ORCID no, E-mail

 **Author 2**, Institution, Country, ORCID no, E-mail

**…**

**\* Corresponding Author**

Corresponding author’s institutional address: …

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**Authorship Contribution Statement**

Surname1: Conceptualization, design, analysis, writing. Surname2: Editing/reviewing, supervision. …

(Each author must have contributed to at least one aspect of each of these criteria: concept and design, data acquisition, data analysis / interpretation, drafting manuscript, critical revision of manuscript, statistical analysis, securing funding, admin, technical or material support, supervision, final approval.)

**Abstract:** Lorem ipsum dolor sit amet, consectetuer adipiscing elit, sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat volutpat. Ut wisi enim ad minim veniam, quis nostrud exerci tation ullamcorper suscipit lobortis nisl ut aliquip ex ea commodo consequat. Duis autem vel eum iriure dolor in hendrerit in vulputate velit esse molestie consequat, vel illum dolore eu feugiat nulla facilisis at vero eros et . (150-200 words).

**Keywords:** *Lorem ipsum, lorem ipsum, lorem ipsum.* (3 to 5 keywords, should be in alphabetical order)

**Introduction** (Main titles should be centered and bold)

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**Literature Review** (It can be combined with “Introduction” part)

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**Methodology**

*Research Design (Sub-titles should be italic and not bold)*

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*Sample and Data Collection*

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*Analyzing of Data*

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**Findings / Results**

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(HERE IS AN EXAMPLE OF TABLE FORMAT. Titles should be italic, centered and not bold.)

*Table 1. Socio-Demographic Characteristics of the Respondents*

|  |  |  |  |
| --- | --- | --- | --- |
| **No** | **Demographic Characteristics** |  **Teachers** |  **Principals** |
| **Total** | **%** | **Total** | **%** |
| 1. | **Gender** |  |  |  |  |
| Male | 2 | 1.2 | 1 | 1.0 |
| Female | 171 | 98.8 | 100 | 99.0 |
| 2. | **Age** |  |  |  |  |
| 18-40 | 87 | 50.3 | 23 | 22.8 |
| 41-60  | 84 | 48.6 | 78 | 77.2 |
| >60  | 2 | 1.2 | 0 | 0 |
| 3. | **Educational Qualifications** |  |  |  |  |
| High School | 26 | 15.0 | 9 | 8.9 |
| Diploma | 2 | 1.2 | 1 | 1.0 |
| Bachelor | 145 | 83.8 | 91 | 90.1 |

(HERE IS AN EXAMPLE OF FIGURE FORMAT. Titles should be italic, centered and not bold. Figure titles should be at the below of the figure)



*Figure. 1.* *Learning Outcomes with Online-Based Flipped Classroom Method by using Microsoft Team*

**Discussion**

(The discussion chapter is where you delve into the meaning, importance and relevance of your results. It should focus on explaining and evaluating what you found, showing how it relates to your literature review and research questions, and making an argument in support of your overall conclusion. This part should be written separately from “findings/ results” part.)

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**Conclusion**

(Including a conclusion in your research paper can be important to remind your readers of the strength and impact of your argument. Concluding statements in your paper can also help to refocus the reader's attention to the most important points and supporting evidence of your arguments or position that you presented in your research. Conclusions can also serve as a basis for continuing research, creating new ideas to resolve an issue you highlighted in your paper or offering new approaches to a topic.)

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**Recommendations**

(Provide your suggestions for future researchers and practitioner)

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**Limitations**

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**Acknowledgements**

Insert acknowledgements here (if any)

**Funding**

Insert funding information here (if any)

**References**

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* Verify each citation in the text with the reference list for correct citation information
* If a source is in another language, write the original title then add its English translation as the below example:

Bussieres, E.-L., St-Germain, A., Dube, M., & Richard, M.-C. (2017). Efficacite et efficience des programmes de transition a la vie adulte: Une revue systematique [Effectiveness and efficiency of adult transition programs: A systematic review]. *Canadian Psychology/ Psychologie canadienne, 58*(1), 354–365. <https://doi.org/10.1037/cap0000104>

**Appendix / Apendices**

(Insert appendix/ appendices here -if any. Start with a new page for this part.)